

TREASURY OVERSIGHT COMMITTEE

Minutes Regular Meeting Friday, January 16, 2004 City Hall, Room 316

1. Call to Order

Mr. Harrington, Chair, called the meeting to order at 10:00 a.m.

2. Roll Call

Leo Fermin, Deputy Airport Director, Business & Finance - Absent
Ed Harrington, Controller
Dr. Phillip R. Day, Jr., Chancellor, S.F. Community College District
Richard Sullivan, Member of the Public

Mr. Harrington conducted the roll call and noted that there was a quorum.

Also in attendance were:

Dan Daly, Investment Officer
Dr. George Kozitza, Chief Business Officer, School District
Susan Leal, Treasurer
Thomas Owen, Deputy City Attorney

3. Approval of minutes of the December 11, 2003 regular meeting

Mr. Sullivan made the motion to approve the minutes as submitted. Dr. Day seconded the motion.

4. Update on the Status of the Committee Membership – Susan Leal

Ms. Leal informed the Committee that the hearing to consider appointment of Dr. Kozitza is scheduled at the January 28 meeting of the Rules Committee. The Treasurer's staff will assist Dr. Kozitza with the hearing.

5. Review of Treasurer's Recent Investment Performance – Dan Daly

Mr. Daly presented the investment portfolio structure as of December 31, 2003 and responded to questions from the members.

6. Approval for Modifications to the Investment Policy (*continued from December 11, 2003 meeting*) – **Dan Daly**

This item was continued from the December 11, 2003, committee meeting.

Mr. Daly distributed copies of the Investment Policy with two proposed changes, which were discussed in the December 11, 2003 meeting. One change requested was to increase the flexibility to invest up to 60% of the total portfolio in federal agencies, and the other change requested was to allow investment in San Francisco City and County general obligation bonds.

Following discussion, the Committee decided to make it broad enough to include the San Francisco Unified School District and the Community College District general bonds in the investment policy. It was agreed to modify the Investment Policy text to include, “We shall selectively purchase general obligation bonds issued by the City and County of San Francisco, the San Francisco Community College District, and the San Francisco Community College District when it is in the best interest and a prudent investment for the City and County.”

Dr. Day moved the motion to adopt the recommended changes; Mr. Sullivan seconded the motion.

7. Public Comment

None.

8. Adjournment

There being no further business, the meeting adjourned at 10:38 A.M.

Respectfully submitted:

Tripta Gupta
Recording Secretary