



Retiree Health Care Trust Fund Board

AMENDED BOARD MEETING CALENDAR

Rescheduled Regular Meeting

Tuesday, January 28, 2014

1:30 PM

City and County of San Francisco
30 Van Ness Avenue, Suite 3000
San Francisco, CA 94103

RETIREE HEALTH CARE TRUST FUND BOARD MEMBERS

President

Pauline Marx

Vice President

Ed Walsh

Members

Carol Cypert

Leo Levenson

Clare Murphy

Disability Access

The meeting will be held at SFERS Office, 30 Van Ness Avenue, Suite 3000, San Francisco, CA 94103. The Retiree Health Care Trust Fund Board Meeting Room is wheelchair accessible. Accessible seating is available for persons with disabilities or wheelchairs. The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting are available in alternative formats.

If you require the use of any of these services, contact Rosanne Torre, Board Secretary, at (415) 554-7401 or by email at rosanne.torre@sfgov.org at least two (2) business days before the meeting.

The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Summary of Retiree Health Care Trust Fund Board Policy Regarding Public Comment

Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired. A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item. A member of the public may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Rosanne Torre, Board Secretary, for further assistance at (415) 554-7401 or email at Rosanne.Torre@sfgov.org.

Summary of Retiree Health Care Trust Fund Board Policies Regarding Cell Phones and Pagers

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting.

The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.

The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

Knowing Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public; reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco CA 94103-4689
(415) 554-7724
by fax at (415) 554-7854
or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from The Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code located on the Internet at <http://www.sfgov.org/sunshine/>. To review or obtain meeting documents covered under the Sunshine Ordinance contact Rosanne Torre, Board Secretary, City Hall, Room 488, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102; telephone (415) 554-7401; or send email with your request to rosanne.torre@sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code § 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; or web site www.sfgov.org/ethics.

CALENDAR

□ Call to Order

□ Roll Call: **Commissioner Carol Cypert**
Commissioner Leo Levenson
Commissioner Pauline Marx
Commissioner Clare Murphy
Commissioner Ed Walsh

□ 01282014-01 Action item **Approval of the Minutes of the July 29, 2013 Rescheduled Regular Board Meeting and September 30, 2013 Special Board Meeting.**

Documents provided to the Board prior to meeting:

1. Draft Minutes of the July 29, 2013 Rescheduled Regular Board Meeting
2. Draft Minutes of the September 30, 2013 Special Board Meeting

Public comments:

Action: Approve Minutes of the July 29, 2013 Rescheduled Regular Board Meeting and September 30, 2013 Special Board Meeting.

□ 01282014-02 Discussion item **Report on current funding status (budget) of RHCTF.**

Documents provided to the Board prior to meeting:
RHCTF Funding Status and Budget Updated 01-21-2014

Public comments:

Action: This is a discussion item only.

□ 01282014-03 Discussion item **Report on current investment status of RHCTF.**

Documents provided to the Board prior to meeting:
Office of the Treasurer & Tax Collector's Investment Report for the Month of December 2013

Public comments:

Action: This is a discussion item only.

□ 01282014-04 Discussion item **Annual Report**

Documents provided to the Board prior to meeting:
Comprehensive Annual Financial Report (CAFR)
Year ended June 30, 2013; pps. 117-118 and
199-201

Public comments:

Action: This is a discussion item only.

- 01282014-05 Discussion item

Continued item from the July 29, 2013 RHCTF Board Meeting: Ron Gerhard, Vice Chancellor of Finance and Administration, of San Francisco Community College District (SFCCD) to discuss status of SFCCD participation in the Trust Fund.

Documents provided to the Board prior to meeting:
None

Public comments:

Action: This is a discussion item only.

- 01282014-06 Discussion item

Meketa report regarding investment consulting overview.

Documents provided to the Board prior to meeting:
Implementation Options, January 28, 2014

Public comments:

Action: This is a discussion item only.

- 01282014-07 Action item

Discussion and possible action regarding the investment of the Retiree Health Care Trust Fund assets with the San Francisco Employees' Retirement System (SFERS).

Documents provided to the Board prior to meeting:
None

Public comments:

- 01282014-08 Action item

Approval of FY 13-14 Quarterly Billings.

Documents provided to the Board prior to meeting:
Quarterly Billings for July 1, 2013 through
December 31, 2013

Public comments:

Action: Approve Staff Billings.

- 01282014-09 Discussion item **Discussion regarding obtaining staff support for RHCTF administration.**

Documents provided to the Board prior to meeting:
None

Public comments:

Action: This is a discussion item only.

- 01282014-10 Action Item **Approval of RHCTFB Resolution NO. 2014-01 ordering the election for the two RHCTF Board members whose terms expire in May 2014, and authorizing the Trust Fund Administrator to proceed with the election.**

Documents provided to the Board prior to meeting:

 1. Resolution NO. 2014-01 ordering the 2014 Retiree Health Care Trust Fund Board election; setting dates for the election; authorizing the Trust Fund Administrator to initiate the election process; and authorizing staff to proceed with the election.
 2. Letters to Director of Elections and Health Service System members
 3. Attachments: Election Notice, Election Schedule, Nomination Form

Public comments:

Action: Approve RHCTFB Resolution NO. 2014-01.

- 01282014-11 Action item **Change the RHCTFB Bylaws Article III, Section 1, to show the 1:30 p.m. meeting start time; and adding the word “Care” to title and Article I, Section 1. Name.**

Documents provided to Board prior to meeting:
San Francisco Retiree Health Care Trust Fund Board Bylaws

Public comments:

Action: Approve the RHCTFB Bylaws Article III, Section 1, to show the 1:30 pm meeting start time; and addition of the word “Care” to title and Article I, Section 1. Name.

- 01282014-12 Action Item **Approve reimbursements to Commissioner Marx for costs associated with education.**

Documents provided to Board prior to meeting:

Travel and hotel costs and agenda for the Investment Education Symposium on February 26-28, 2014.

Public comments:

Action: Approve reimbursement for travel and hotel costs associated with education.

- 01282014-13 Discussion item

Discussion regarding preapproval process of training costs.

Documents provided to Board prior to meeting:

None

Public comments:

Action: This is a discussion item only.

- 01282014-14 Discussion item

List of educational opportunities

Documents provided to Board prior to meeting:

CALAPRS 2014 Program Calendar

Public comments:

Action: This is a discussion item only.

- 01282014-15 Action item

Opportunity to place items on future board agendas

Documents provided to Board prior to meeting:

None

Public comments:

Action: This is a discussion item only.

- 01282014-16 Discussion item

Opportunity for the public to comment on any matters within the Board's jurisdiction.

Public comments:

- Adjourn