



## MEMORANDUM

**TO:** All City and County of San Francisco Employees

**FROM:** Edward Harrington, Controller

**DATE:** March 21, 2006

**SUBJECT:** New Pay and Benefit Information

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We are pleased to advise you of a new feature of our payroll system. With each paycheck you receive, you will now be able to identify and track the payments made on your behalf for retirement, health and dental insurance, Social Security and Medicare.

On the enclosed pay stub your calendar 2005 wages and benefits are summarized. Beginning in April and thereafter, the year-to-date information for the current year will be provided. For employees who use PayStub online, this information, as well as all of your historical payroll information, can be viewed at [www.sfgov.org/paystub](http://www.sfgov.org/paystub).

I would like to take this opportunity to encourage all of you who are on direct deposit to take full advantage of the PayStub online benefit. PayStub online allows you to access your pay statement from any computer via a secure Internet site, and allows you to review your pay information at your convenience. Furthermore, there is additional information on the online PayStub, such as your floating holiday accruals and your tax exemptions, etc., which are not on the paper copy of your advice.

If you would like to find out more about PayStub online, or the benefit information provided, please speak to your departmental payroll/personnel staff.